



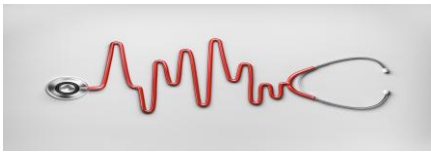
*Mandatory to complete all sections with *

Radiating Safety and Quality Care.

EMPLOYMENT HISTORY

*Global Healthcare Navigator needs your employment history for the past 10 years. Please start with the latest first. Please do not leave any gap and include months and years. Remember, if you have been studying or unemployed during this period, you should show it. Please continue a separate sheet of paper if required.

Company Name and Address of previous Employer	From	To	Job Title	Hourly Rate/Salary	Reference Name	Reference Telephone No.



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Job Personal Statement: Experience and Skills

Please state any experience and skills you may have relevant to the position



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DBS DISCLOSURE

Are you ready to pay the required fee for a full enhanced DBS Disclosure?

YES NO.

Are you registered on the DBS Update Service?

YES NO

Do you agree **Global Healthcare Navigator** to do an online status check on the DBS Update Service?

YES NO

Next of kin: Relationship:

Contact Address: Tel no: Mobile No:

PROFESSIONAL REFERENECES *

Please provide the details of your latest employers who can be contacted for an employment recommendation

Name of Company:

Contact Name: Contact Number:

Email:

Address:

Post Code:

Name of Company:

Contact Name: Contact Number:

Email:

Address:

Post Code:

CHARACTER REFERENCES **

Name: Contact Number:

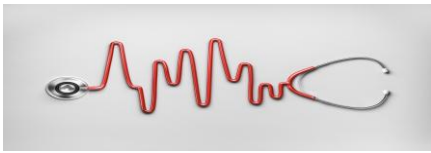
Email:

How do you know this person? Must not be a family member or relative.

Name: Contact Number:

Email:

How do you know this person? Must not be a family member or relative.



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CRIMINAL CONVICTION DECLARATION

Do you have any Criminal Convictions or barred from working with vulnerable people? YES
NO

If yes please detail below:

Date	Court	Describes the Offence	Ruling

DISABILITY

Do you consider yourself disabled? YES NO

If YES, please briefly state the nature of the disability:

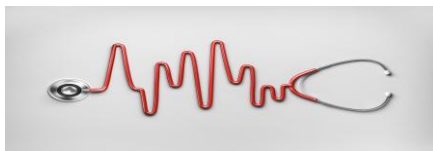
The Maximum 48 – Weekly Hour Working Time Directive: Regulations 1998.

Global Healthcare Navigator will not make employees work more than 48 hours a week on average. However, an employee can sign an agreement to opt out of 48 hours and work more than 48 hours on average a week.

I DO want and **I Do Consent** to work more than 48hrs per week.

I DO Not wish to work more than 48 hours per week on average.

Please choose one as appropriate



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EMPLOYEES PAYROLL DETAILS

Please correctly complete the section below about the process you would like to be paid. Please choose one of the three options under:

PAYEE: National Insurance Number:

SELF EMPLOYED: Please present the UTR No:

LIMITED COMPANY:

Please provide to **Global Healthcare Navigator**, where applicable, with a copy of each document under:

- Certificate of your Incorporation
- VAT Certificate
- Evidence of Public Liability Insurance

Please complete the following section under:

Company Name:	
Registered Address	
Companies House Registration Number	
VAT Registration Number:	
Bank Name:	
Account Name:	
Account Holding Branch Address	
Sort Code	<input type="text"/>
Account Number	<input type="text"/>

STATEMENT OF TRUTH

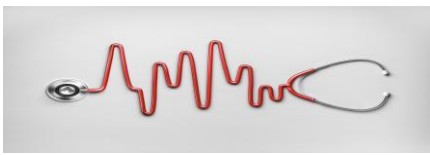
I hereby agree and confirm that the information I have provided is accurate, up to date, and true to the best of my knowledge. I, hereby with fully capacity, approve and consent that **Global Healthcare Navigator** can:

- Share my personal data with relevant parties.
- Share my references and CV with relevant third parties including employers, service users and their family.
- Share my personal data with law enforcement and public protection agencies to prevent or detect crime if and when required according to UK legislation.
- Check the accuracy of information you have provided and collected with third parties.

I hereby confirm that I have read and understood all the Terms and Conditions of Application.

Signed by Applicant:

Print Name: **Date:**



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TERMS OF APPLICATION

1. **Data Protection: Global Healthcare Navigator** will use the data you provide, including your CV to create a database which is intended to search employment opportunities for you. Therefore, submitting your data, including but not limited to, your CV you hereby agree and consent that **Global Healthcare Navigator** and its third parties can, in various format, use your personal data.
2. **Equal Opportunities:** As the name of our company “**Global**” represents, we are global family. Global Healthcare Navigator strongly believes, practice and advocate for policy of equal opportunities both for our own staff, prospective employees, and service users. Therefore, **Global Healthcare Navigator** treats everybody equally irrespective of: gender, race, ethnic origin, age, disability, marital status, religion, political affiliations, sexual orientation and membership of legally parties. **Global Healthcare Navigator** expects and will reinforce Equal Opportunities policy and make sure that all our staff are responsible, accountable and adhere to and practice the equality policy. Global Healthcare Navigator will recruit prospective employees sole based on candidates’ merits: knowledge, skills, qualifications, experience, and job requirements.
3. **Payment Details: Global Healthcare Navigator** will not be held responsible or accountable for inaccurate, wrong personal payment information provided by current, former, prospective employees. Therefore, it is the responsibility of all employees and prospective employees to make sure that their personal information is accurate and up-to-date.
4. **Quality Health Safety and Environmental:** Safety, health, and quality care are the first priority of **Global Healthcare Navigator**. Therefore, whether you are working for us or with our third parties directly or indirectly, you as an employee must adhere to the following conditions, including but not limited to:
 - You are responsible and accountable of your own safety and health. Therefore, only accept and do the tasks related with your job descriptions, competence, and skills. Consequently, you must not do any duties for which you are not trained, not competent, and is beyond your capacities.
 - You are accountable of your clients or service users that you are entrusted to look after or expected to provide safety and quality care.
 - Employees, at all times on any setting, will exclusively work under the management and direction of the **Health and Safety Policy** of the client.
 - Report to your line manager immediately, for example, service users’ representative on your setting or site known as: Senior, Senior-Lead, Supervisor or Line Manager, and to **Global Healthcare Navigator, Safety, Health and Quality Care Team**, if you are requested to take on any task for which you are not trained, task is above your abilities or if you believe that there are any significant and unmanageable risks that could negatively affect service users, public, colleagues and also could affect your Health and Safety.
 - All data you provide as an employee and any data from service users, must be protected, and should only be used for the purpose of providing safety and quality care for services users. Information or data should not be shared with third parties. Those data, in any form, including, but not limited to written and images are properties of **Global Healthcare Navigator**. **Global Healthcare Navigator** does not own the data and trademark of third parties.
5. I hereby **Confirm and Consent** that by applying to **Global Healthcare Navigator** post(s) and my actions which include, but not limited to applying for work opportunities, signing relevant documents, providing my personal data, and uploading my CV, I acknowledge that I have accessed, received, and understood of safe working protocol and procedures as clearly shown in the client’s and or service user’s Health & Safety Policy.